



# EMPLOYMENT REQUEST

## COOPERATIVE EDUCATION

Student Name \_\_\_\_\_

Address \_\_\_\_\_

High School \_\_\_\_\_ Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Career and Technology Program \_\_\_\_\_

Instructor \_\_\_\_\_

What type of employment are you interested in applying for? \_\_\_\_\_

Do you have any restraints to certain positions?  Distance  Hours  Others

If yes, please explain. \_\_\_\_\_

**When form is completed, please return to your career center instructor.**

### For office use only

#### Career Center Instructor:

Was acceptable employment found?  Yes  No

What action was taken to locate employment? \_\_\_\_\_

#### School-to-Work Facilitator:

Was acceptable employment found?  Yes  No

What action was taken to locate employment? \_\_\_\_\_